



INSTITUTE OF HUMAN RESOURCES DEVELOPMENT

(Established by the Government of Kerala)

(www.ihrd.ac.in)

**Admission to Post Graduate Degree Programmes
(M.Sc. Electronics, M.Com & M.A English) in
the seats to be filled up by the Colleges of Applied Science
managed by IHRD and affiliated to University of Calicut
during 2016–2017**



2016-17

**Colleges of Applied Science at
Agali, Chelakkara, Kozhikkode, Nattika,
Thamarassery, Vadakkencherry & Vazhakkad**

(Prospectus issued for previous years are not valid for 2016-17)

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT (I.H.R.D)
Admission to the Calicut University P.G Programme (M.Sc in Electronics,
M.Com & M.A English) in the seats allocated to the Colleges of Applied Sciences managed by
I.H.R.D and affiliated to the University of Calicut during 2016-17.

The INSTITUTE OF HUMAN RESOURCES DEVELOPMENT (I.H.R.D) is a Government of Kerala undertaking established mainly for the development of manpower in the field of Electronics, Computer Science, Information Technology, Commerce and allied areas. With a view to provide advanced skills in the above fields, the institute offers Post Graduate Courses in various subjects in the following Applied Science Colleges during the academic year 2016–2017. The above courses are semester courses spread over a period of 2 years under the Calicut University. The scheme & syllabi for the courses will be as followed in the Calicut University.

1. COLLEGES & ANNUAL INTAKE

College	Course	Seats admitted by CAP	Seats Admitted by College	Total Seats
1. College of Applied Science, Kozhikode Balan K Nair Road, Kiliyanad, Kozhikode - 673 001. Ph:0495-2765154, Email: cascozhikode@ihrd.ac.in , cascozhikode.ihrd@gmail.com	a) M.Sc Degree in Electronics	6	6	12
	b) M.Com (Financial Management)	10	10	20
2. College of Applied Science, Erassankulam, Vadakkencherry, (MBR) Palakkad – 678 683. Ph: 0492-2255061. Email: casvadakkencherry@ihrd.ac.in , casvdky.ihrd@gmail.com Website: www.casvdy.org	a) M.Sc Degree in Electronics	6	6	12
3. College of Applied Science, Nattika, Near Govt. School, P.O.Valappad, Thrissur--680 567. Ph :0487-2395177. Email : casnattika@ihrd.ac.in , casnattika.ihrd@gmail.com	a) M.Sc Degree in Electronics	5	5	10
4. College of Applied Science, Vazhakkad, Malappuram- 673640. Ph: 0483-2328070,2727070 Email: casvazhakkad@ihrd.ac.in , casvazhakkad.ihrd@gmail.com	a) M.Sc Degree in Electronics	6	6	12
5. College of Applied Science, Chelekkara , Cheerakkuzhy, Pazhayannur Thrissur - 680587, Ph: 0488-4227181 Email: caschelakkara@ihrd.ac.in , caschelakkara.ihrd@gmail.com	a) M.Com (Finance)	8	7	15
6. College of Applied Science ,Thamarassery ,Korangad, Thamarassery, Kozhikode 673573 0495 2223243 , Email: casthamarassery@ihrd.ac.in , casthamarassery.ihrd@gmail.com	a) M.Com (Finance)	8	7	15
	b) M.A English	8	7	15
7.College of Applied Science, Agali, Attappadi, Palakkad 678581 04924-254699, Email: casattappadi@ihrd.ac.in , casattappadi.ihrd@gmail.com	a) M.Com (Finance)	8	7	15

2. ELIGIBILITY FOR ADMISSION

2.1 M.Sc Electronics

Candidates should have secured 50% marks or equivalent grade in Part III for B.Sc Electronics/B.Sc Physics/B.Sc Computer Science/B.Sc Instrumentation (Main) Degree Examination of this University or any other course recognized as equivalent.

2.2 M.Com

Any candidate who has passed B.Com or B.B.A (earlier B.B.S) degree of University of Calicut or B.Com, B.B.A or B.B.M or B.B.S degree of any other University or Institute in any state recognized by UGC or AICTE with a minimum of 45% marks is eligible for admission.

2.3 M.A. English

Any UG Degree with at least 45% of marks for languages (either in Part II or Part III). For non English candidates applying for M.A English, admission will be based on Entrance Test conducted by the University.

NOTE:

- **Applicants are directed to refer the Prospectus/Admission rules (2016-17) published on the University website for further clarification on eligibility if any. Further conditions on eligibility if any, as prescribed by the Calicut University Prospectus/Admission rules (2016-17) will be followed. Any changes incorporated by the University in the eligibility/admission rules even after the issue of this Prospectus will be valid and binding till the admission procedure is completed.**

Applicants under Sports/Person with disabilities/Andaman & Nicobar Islands/Lakshwadeep/Kashmiri students quota are directed to apply to the College. For Sports Quota, the admission will be based on the ranklist prepared by the respective District Sports Council.

3. RESERVATION : For reservation of seats the norms fixed by the Calicut University shall be followed.

4. ADMISSION: Strictly as per the norms & guidelines issued by the University from time to time. Rank list prepared as per the University norms/guidelines/prospectus would be published at the respective institution and their websites. Memo for interview would be sent only by email to the eligible candidates, It is mandatory for the applicants to interact with the respective institutions and see their websites (if any) to know their rank positions.

***Admissions to all seats are strictly based on merit and there are no management seats.**

5. HOW TO APPLY: Application forms and prospectus can be downloaded from the IHRD website www.ihrd.ac.in. and the filled in application should be submitted to Principals of the Colleges of Applied Science(where you desire to secure admission) along with the Registration fee of Rs.300/- (Rs.150/- for SC/ST candidates) either by Cash or Demand Draft(D.D) up to **28.07.16**. The Demand Draft should be drawn in favour of the Principal of the College concerned. If the filled in application is sent to the Principal by post, then it must be accompanied by a D.D. for Rs. 300/- (Rs. 150/- for SC/ST) towards the registration fee, drawn in favour of the Principal of the concerned college. For applying for admission to more than one college, separate application forms should be submitted to the Principals of the colleges concerned.

Note: The registration fee once paid will not be refunded under any circumstances.

Application for admission to M.Sc Electronics, M.Com/M.A English duly filled up, should reach the Principals of concerned colleges on or before 28.07.2016. The application for admission will not be accepted at I.H.R.D head office, Thiruvananthapuram. Applications received later than the time specified above, will not be accepted on any account.

6. FEES : Fees will be charged as follows per semester:

FEE PARTICULARS	M.Sc	M.Com	M.A English
1. Tuition fee	19,000	16,000	16,000
2. Students Amenities Fee (including Lab/Library/ Internet fee etc.	1,500	750	750
Semester Fee	20,500	16,750	16,750
3. Admission fee (Payable at the time of admission)	1,000	1,000	1,000
4. Caution deposit(refundable) (Payable at the time of admission)	1,000	1,000	1,000
Total Fee	22,500	18,750	18,750

*Fee remittance details	M.Sc	M.Com	M.A English
Amount to be paid at the time of admission (1 st Installment Fee of S1)	13,000	10,000	10,000
Amount to be paid during Oct 2016 (2 nd Installment Fee of S1)	9,500	8,750	8,750
Semester fee for remaining Semesters (single Installment to be paid at the beginning of each semester)	20,500	16,750	16,750

1. In addition to the fee stated above, the student will have to remit the student association fee, University affiliation fee, administration fee, University Union fees and other fees as notified by the University from time to time, including examination and CV camp fee.
2. PTA fees as prescribed by the PTA of the concerned College is compulsory for all students and has to be remitted at the time of admission.
3. (i) Fees once paid will not be refunded under any circumstances (**See Rules for issue of Transfer Certificate given below.**)
(ii) All students are required to pay Caution Deposit irrelevant of category including SC/ST/ OEC candidates. (that they will submit application for educational concession from the SC Development Department in the prescribed form along with supporting documents within 15 days from the date of admission. If they fail to do so, they should pay.

7. Rules for the Issue of Transfer Certificate.

The Issue of Transfer certificate & other documents to the students admitted to the Degree courses conducted at the Applied Science Colleges under IHRD, before the completion of the course will be as per the following rules.

- a) If a student applies for TC before the commencement of first semester classes, the TC and other documents will be issued with a refund of 90% of Tuition fee paid at the time of admission. All other fees paid at the time of admission are non-refundable.
- b) If a student applies for TC during the period from date of commencement of classes and date of closure of admission (both days inclusive & irrespective of whether the student has attended any classes or not), TC and other documents will be issued only after clearing the fee dues for first semester, if any. All the fees paid at the time of admission are non-refundable.
- c) If a student applies for TC during first year of study after the closure of admission and before the commencement of third semester classes (irrespective of whether the student has attended any classes or not), He/she is required to remit the entire course fee for the current semester and next one semester for the issue of TC and other documents.
- d) If a student applies for TC after the commencement of third semester classes (irrespective of whether the student has attended any classes or not), he/she is required to remit the entire course fee for all the remaining semesters of the course for the issue of TC and other documents.
- e) In case of Inter College transfer between CAS under IHRD within the same University and course, TC will be issued on payment of Rs. 2000/- towards processing fee.

***University rule is applicable only to the students who are admitted through CAP of Calicut University till the closure of CAP by the University. After closure of admissions by the University, Rule 7 is applicable for them also.**

8. EDUCATIONAL CONCESSION

No educational concession will be available to the students of the P.G Courses conducted by the I.H.R.D except for the SC/ST/OEC candidates. The SC/ST/OEC candidates are exempted from payment of prescribed fee on the condition that they will submit application for educational concession from the SC Development Department in the prescribed form along with supporting documents within 15 days from the date of commencement of regular classes. If they fail to do so, they should pay the prescribed fee. In case the educational concession is not sanctioned by the SC development Department, the student is liable to remit the entire fee. Sanctioning of educational concession is also subject to the orders of SC Development Department from time to time.

9. DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION

The candidate shall produce the following documents at the time of interview for admission.

- 1 Originals of SSLC, Degree/Provisional Certificate and all the mark lists of the Qualifying exam, T.C, Conduct Certificate, Equivalency/Migration certificate wherever applicable.
- 2 Originals of Community and Other certificate to claim reservation/bonus/weightage if applicable.

10. GENERAL

- 1 Selection of candidates will be made by the Principals concerned, based on the information furnished in the application.
2. The selection for admission will be provisional and subject to verification of any information given in the application. If any required information is found to be false or suppressed, the candidate will forfeit his/her claim for admission.
3. The candidates called for interview should bring the originals of all the Certificates on the date specified. TC should be produced within a week from the date of provisional admission.
4. A candidate who does not turn up for the interview as per the schedule and at the place and time will forfeit his/her chance for admission and will not be considered for any future vacancies for admission irrespective of the rank secured. However, if a candidate is not able to attend the interview on genuine grounds, the parent/guardian or any authorized person can act as a proxy at the risk of the candidate.
The candidate seeking admission to the course will have to abide by the campus rules and regulations issued from time to time.
5. Consumption of Alcohol, Drugs and Smoking is strictly prohibited within the campus. Students are advised to desist, from the habit of smoking drugs and drinking all together, as it is well known that smoking, drugs and drinking is injurious to health. Students found in intoxicated state in the campus will be suspended immediately and will face strict disciplinary action including dismissal if found guilty.
6. Students are requested to co-operate to maintain the building and the campus clean and spotless, as well as to keep the furniture, laboratory equipment and other institute properties without loss or damage. This is a collective responsibility of the students.
7. Late entry to class rooms or labs/workshops will not be allowed.
8. The identity card issued by the Institute must be prominently displayed on the chest by each student. Mere position of the card is not enough.
9. Directions of the Principal and other staff in respect of academic matters and general discipline must be strictly complied with, by all students.
10. Leave of absence will be granted only on medical grounds. However, such leave will be considered only for the purpose of granting condonation of shortage of attendance.
11. Hostel facilities are not available and hence the students will have to make their own arrangements for boarding and lodging.
12. Use of mobile phones, performance of cinematic dance and fashion shows is strictly banned in the campus and punishable by fine and other disciplinary action as per the rules of the institution.

11. RAGGING IS A COGNISABLE OFFENCE AND PUNISHABLE UNDER PROVISIONS OF KERALA PROHIBITION OF RAGGING ACT. 1998.

The institution will take stern action against the offenders. The cardinal points contained in the act are furnished below for information of the concerned.

(i) SHORT TITLE AND EXTENT

- (a) The Act may be called the Kerala Prohibition of Ragging Act 1998.
- (b) It extends to the whole of the State of Kerala.

(ii) DEFINITION

"Ragging " means display of disorderly conduct, doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any, educational institution and includes

- a) teasing, abusing of, playing practical jokes on or causing hurt to such student; or
- b) asking the student to do any actor perform something which such student will not in the ordinary course willingly do.

(iii) PROHIBITION OF RAGGING

Ragging within or outside any educational institution is prohibited.

(iv) PENALTY FOR RAGGING

Whoever directly or indirectly commits, participates in, abets or propagates ragging within, or outside, any educational institution, shall, on conviction, be punished with imprisonment for a term which may extent to two years and shall also be liable to a fine which may extend to ten thousand rupees.

(v) DISMISSAL OF STUDENT

Any student convicted of an offense under section 4 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of three years from the date of order of such dismissal.

(vi) SUSPENSION OF STUDENT

- (a) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and, if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately, forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated for further action.
- (b) Where, on enquiry by the head of the educational institution, it is proved that there is no substance prima facie in the complaint received under sub-section (1), he shall intimate the fact, in writing, to the complainant.

(vii) Copy of the prohibition of Ragging act 1998 will be available in the institution for reference. The applicants as

well as his/her parent/guardian are required to furnish declaration on the awareness of the provisions of the

Act in the application form.

12. Any other details not specifically covered by this prospectus will be decided by the undersigned and such decision will be final.

**Thiruvananthapuram,
July 18, 2016**

Sd/-
DIRECTOR