

**Institute of Human Resources Development
Prajoe Towers, Vazhuthacaud,
Thiruvananthapuram-14**

Cir.No.13/11/EA1/IHRD

Dated, 29.06.2011

CIRCULAR

*Sub:- IHRD – Appointment of Administrative Officer in the IHRD
(Headquarters) – Sri. A. Pradeep Kumar, joined duty intimating of –
Reg:*

*Ref:- 1) This office Proceedings of even No. dated 21.06.2011
2) Orders in file No.EA1/7934/11/IHRD dated 25.06.2011*

Consequent on the relief of Sri. K. Viswanath, Administrative Officer, IHRD (Headquarters), Sri. A. Pradeep Kumar has been appointed as Administrative Officer in the IHRD (Headquarters) and has assumed charge with effect from 22.06.2011 FN.

Kind co-operation from all staff members are solicited for the development of IHRD.

*Sd/-
Prof. V. Subramony
DIRECTOR*

To

- 1) *All Heads of Institutions under IHRD*
- 2) *Additional Directors*
- 3) *Administrative Officer*
- 4) *Finance Officer*
- 5) *All Section Heads*
- 6) *CA I, II & III*
- 7) *Assistant Executive Engineer*
- 8) *EA1 Section*
- 9) *S.F*
- 10) *O.C*

*Approved for Issue
Sd/-
Junior Superintendent*