

INSTITUTE OF HUMAN RESOURCE DEVELOPMENT
PRAJEO TOWERS, VAZHUTHACADU, THIRUVANANTHAPURAM-14

NO: - FinC2/5803/2011/IHRD

Dated: 2/5/2011

CIRCULAR

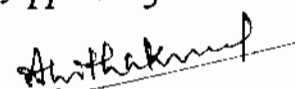
Sub:- IHRD-Bank statement as on 31/3/2011 & copy of the FD Certificate (if any) called for reg.

The head of institutions under IHRD are requested to forward the following documents along with the monthly Receipts & Expenditure for the month of March 2011.

- 1) Bank statement as on 31/3/2011
- 2) Copy of the FD certificates (if any)
- 3) Bank reconciliation statement

Sd/-
Prof. V. Subramony
DIRECTOR

1. The Head of all institutions under IHRD
2. CA to Director
3. Additional Directors
4. Finance Officer
5. Stock file
6. Office copy

Approved for issue

Junior Superintendent

SAP XIII
Camp: IHRD
Trivandrum
Dated: 29th July, 2011

Audit Enquiry No.3

Sub: Information/details called for in respect of FDs.

The Institute had FDs amounting to Rs.15.58 Cr as on 31.3.2010 at HQrs and centres as shown below. Position as on 31.3.11 may be furnished alongwith details mentioned in the table below:

Fund with	FD as on 31.3.10	source	Bank in which kept	Rate of interest	Position as on 31.3.11
Headquarters	88524451				
Regional centre	2122406				
Technical HSS	4250000				
College of applied sciences	12506345				
Polytechnic	400000				
Engineering college	40237994				
Hostel	7763847				
total	155805043				


Asst. Audit Officer/SAP XIII

To
Director,
IHRD