

ORIGINAL/DUPLICATE

TENDER NO.2/2012

**COLLEGE OF APPLIED SCIENCE,CHELAKKARA**  
EMS SMARAKA COMMUNITY HALL,P.O PAZHAYANNUR,THRISSUR680587

**TENDER**

**NAME OF WORK** :Renovation of Inspection bungalow building of College of Applied Science,  
Chelakkara at Cheerakkuzhy.

**TENDER SUBMITTED BY**

**NAME OF TENDERER** :  
**ADDRESS** :

**COLLEGE OF APPLIED SCIENCE, CHELAKKARA**  
**EMS SMARAKA COMMUNITY HALL, P.O PAZHAYANNUR, THRISSUR**

**NOTICE INVITING TENDERS FOR WORK**

- (1) Sealed tenders are invited by the Principal College of applied Science, Chelakkara Pazhayannur from eligible contractors for the work of renovation of IB building of CAS Chelakkara at Cheerakkuzhy.
- (2) Tenders should be submitted in the printed 'tender form' issued from the office of the officer inviting tenders. Tender forms are available from 9.30 am on 20/04/2012 to 2.00 pm on 4/05/2012.
- (3) Tenders sealed and endorsed as such with the name of the work clearly written thereon, should be submitted to the officer inviting tenders before ...2.30 pm on 04/05/2012. They will be opened at the office of delivery at 3.00 pm on ...04/05/2012 by the Principal CAS Chelakkara. or such officer as may be authorized on his behalf in the presence of those tenderers who are present at the time.
- (4) **Brief description**
- |     |                                 |   |
|-----|---------------------------------|---|
| (a) | Name of Work                    | :Renovation of Inspection Bungalow at<br>Cheerakkuzhy |
| (b) | Probable Amount of Contract     | : 1,81,075/-  |
| ©   | Completion time                 | : 45 days   |
| (d) | Earnest Money Deposit           | : Rs 4527/-   |
| (e) | Last date of receipt of tenders | : 04/05/2012 ,2.30 pm                                 |
| (f) | Date of opening of tenders      | : 04/05/2012, 3 pm                                    |
| (g) | Cost of tender form             | : 400+ VAT (4%)                                       |

PRINCIPAL

FORM OF TENDER

Name of work : Renovation of Inspection Bungalow at Cheerakkuzhy

To

The Principal  
College of Applied Sciences, Chelakkara  
eMS Smaraka Community Hall, Pazhayannur

Sir,

1. I / We do hereby tender to the work mentioned above in accordance with the terms in the tender notification, instructions to tenderers, schedule of work and drawings given in the tender form at the rate quoted by me / us at the bottom of the subjoined schedule of work under the heading '**quoted rate**'.
2. I / We agree to keep the tender open for acceptance for four months from the due date of submission thereof and not to make any modification which are not acceptable to you in the terms and conditions.
3. I / We do agree to complete the whole work in ..... months from the date of receipt of written order to commence the work.
4. Demand Draft for Rs ..... as Earnest Money Deposit is submitted herewith.  
(DD.No. date and Name of bank .....  
.....)
5. If after the tender is accepted, I / We fail to execute the agreement or to commence the execution of work as provided in the conditions, I / We do agree that you shall without prejudice to any other rate or remedy be at liberty to forfeit the said Earnest Money Deposit absolutely and also to recover from me / us the entire loss that may be caused to you by the retender or re- arrangement of the work otherwise under the provision of revenue recovery act or otherwise.
6. Signed copies of the following documents are submitted herewith
  - (a) Notice inviting tender
  - (b) Instructions to tenderers
  - (c) Schedule of work
  - (d) Agreement in Kerala stamp paper

Dated Signature of tenderer :  
Name & :  
Address :

## INSTRUCTIONS TO TENDERERS

- (1) Printed tender forms can be obtained from the office of the undersigned. Tenders submitted not in such printed forms or tenders, incomplete in any respect such as unattested errors and corrections etc will be liable for summary rejection.
- (2) No tenders received after the specified last date and time will be accepted on any account.
- (3) Details of the work with itemwise specifications and rate are given in the subjoined schedule of work. Tenderers must quote only a single rate as an overall percentage *above / below / at the rate* given in the schedule of work, by a single entry at the bottom of the schedule of work under the head '*quoted rate*' by scoring out the irrelevant parts and attesting all corrections. The rates quoted shall be inclusive ones covering all the operations contemplated in the schedule of works and all incidental works necessary for such operations. The overall percentage rate quoted shall not be varied on any account whatever and it shall hold good for all items of work done, irrespective of variations of quantity if any.  
tender.
- (4) Each tender should be accompanied by an Earnest Money Deposit of amount mentioned in the notice inviting tender. EMD can be produced in one or other of the following forms
  - a. Demand Draft on a Scheduled Bank drawn in favour of the officer who has invited tenders.
  - b. Deposit-at-call on a Scheduled Bank assigned in favour of the officer who has invited tenders.

Tenders without EMD will be summarily rejected.

- (5) In consideration of the tenderer being allowed to quote for the work, he should keep the tender firm for a period of four months from the last date for the submission of tenders. Withdrawal of tenders before this period will entail forfeiture of EMD for the work.
- (6) The acceptance of the tender rests with the officer inviting tenders who does not undertake to accept the lowest or any particular tender.
- (7) The EMD of unsuccessful tenderers will be refunded as soon as possible after tabulating the tenders, keeping the EMD of the first three lowest tenderers. EMD of the remaining unsuccessful tenderers will be refunded within a week of acceptance of the successful tender.
- (8) The successful tenderer within seven days of receipt of the selection notice shall deposit an amount which along with the EMD shall make up the total amount equal to 5 % of contract amount (limited to a maximum of Rs1,00,000/-) which shall be treated as Security Deposit for the proper fulfillment of the work and he shall also execute an agreement for the work in the standard format.
- (9) Security Deposit can be produced in one or other of the following forms

- a. Demand Draft on a Scheduled Bank drawn in favour of the officer who has invited the tenders.
  - b. Deposit-at-call on a Scheduled Bank assigned in favour of the officer who has invited tenders.
  - c. Bank Guarantee issued by a Scheduled Bank in favour of the officer who has invited tenders.
- (10) The Security deposit will be released to the contractor only after the expiry of defects liability period. Defects liability period is 12 months from the date of completion of work
- (11) In addition to the Security deposit, 10 % of each payment made to the contractor will be retained as additional security for the proper execution of work subject to the condition that the amount so retained plus the Security deposit of 5 % does not exceed 10 % of the contract amount. This retention money will be released to the contractor on successful completion of the work.
- (12) The quantities shown in the schedule are only approximate and are subject to variation and if found necessary the contractor is bound to do additional quantities upto 25% above estimate quantities of each item of work at his quoted rate. If any extra items of work not included in the schedule are executed, its rates will be arrived at on the basis of the rules followed in Kerala PWD.
- (13) Time is the essence of the contract. The work shall be completed within ..... months from the date of receipt of written order to commence the work. If the work is not completed by the agreed date liquidated damages will be recovered from the contractor in accordance with the conditions of contract.
- (14) Contractor shall appoint qualified engineering representative at site to supervise the work.
- (15) Statutory deductions towards Incom Tax, VAT, contribution to KCWWF etc. will be made from the payment to contractor as per prevailing Govt. rules.
- (16) The tenderer should submit along with his tender an agreement executed and signed on Kerala stamp paper worth Rs 100/-. A specimen form of this agreement is given as annexure to this tender form. Tenders without this agreement will be summarily rejected.
- (17) Any further information if required can be obtained from the office of the officer inviting tenders.

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### SCHEDULE OF WORK

Name of work :... : Renovation of Inspection Bungalow at Cheerakkuzhy

Sl no	Description	Quantity	Rate(Rs)	Amount
1	Dismantling and removing Mangalore tiles over roofs including ridges, hips valley sheets but excluding roof timber and stacking materials within a distance of 150 m	150 m <sup>2</sup>	151/10 m <sup>2</sup>	2265.00
2	Re-laying M.P tiles useful for reuse from the tiles already dismantled and stacked at site including labour charges etc complete	110 m <sup>2</sup>	25 / m <sup>2</sup>	2750.00
3	Roofing with 1st class M. P tiles 340 mm or nearest available size including cost of all materials labour etc complete	40 m <sup>2</sup>	158/ m <sup>2</sup>	6320.00
4	Dismantling and removing wrought and framed timbers in roof and stacking materials within a distance of 150mtrs.	4 m <sup>3</sup>	1011 / m <sup>3</sup>	4044.00
5	Reepering with Anjily wood reepers and wire nails 50 mm long at suitable spacing for M P roofing tiles	0.5 m <sup>3</sup>	365/10d m <sup>3</sup>	18250.00
6	Supplying and fixing Anjily wood wrought and put up for rafters including cost of all materials labour etc complete	1 m <sup>3</sup>	543.16/10dm <sup>3</sup>	54316.00
7	Earth work excavation in ordinary soil and depositing on bank with initial lead up to 50 m and lift upto 1.50 m including breaking clods, watering ramming, and sectioning of spoil bank etc complete	5 m <sup>3</sup>	190/ m <sup>3</sup>	950.00

8	Demolishing concrete in cement mortar and clearing away the debris within a distance of 150 m	1m <sup>3</sup>	91.08/ m <sup>3</sup>	91.08
9	Brick work in cement mortar 1:6 with country burnt bricks 19cm x9cmx9cm including cost of all materials labour etc complete for pump house.	3 m <sup>3</sup>	3268/ m <sup>3</sup>	9804.00
10	Random rubble masonry in cement mortar 1:6 for foundation and basement including cost and conveyance of all materials labour charge etc complete	10 m <sup>3</sup>	2413/ m <sup>3</sup>	24130.00
11	Plain cement concrete 1:2:4 ,using 20 mm nominal size broken stone including cost of all materials labour etc complete for pump house and well.	1.00 m <sup>3</sup>	5666 / m <sup>3</sup>	5666.00
12	Reinforced cement concrete 1:2:4, using 20 mm broken stone including cost and conveyance of all materials including reinforcements labour etc complete for pump house roof.	0.10 m <sup>3</sup>	15827 / m <sup>3</sup>	1582.70
13	Plastering in cement mortar 1:4 ,12mm thick including cost of all materials labour etc complete	105 m <sup>2</sup>	158/ m <sup>2</sup>	16590.00
14	Painting with water proof cement 2 coats after scrapping and cleaning the surface including cost of all materials labour etc complete	300 m <sup>2</sup>	50 / m <sup>2</sup>	15000.00
15	Painting with synthetic enamel paint 2 coats for doors and windows including cost of all materials labour etc complete	50m <sup>2</sup>	61/ m <sup>2</sup>	3050.00
16	Supplying and fixing anodized Aluminum openable window,( using Aluminum sections Indal or equivalent and 4 mm thick plain glass including necessary rubber bedding, handles etc. The work includes cost and conveyance of all materials labour charges etc complete.	4 m <sup>2</sup>	2300/ m <sup>2</sup>	9200.00
17	Supplying and fixing PVC tank (Sintex or equivalent ) including cost of all materials labour etc complete	750 Lr	5.90/Lr	4425.00
18	Supplying and fixing PVC nylon tap of superior quality	3 nos	100/E	300.00

19	Supplying and fixing automatic flush tank	1 no	845/E	845.00
20	Engaging plumbers for maintenance of existing water supply connection	4 nos	374/ E	1496.00
Total				181075.00

**(Rupees One Lakh Eighty One Thousand and Seventy Five Only)**

**Quoted rate**

I / We agree to execute the above work at

**(a) Estimate rate**

**(b) ..... % below estimate rate**

**(c) ..... % above estimate rate**

Note 1. Strike out which is not applicable  
2. Rate has to be quoted in words and figures.

Dated signature of tenderer :  
Name & :  
Address :



**ANNEXURE  
AGREEMENT**

Articles of agreement executed on this the.....day of.....two thousand.....  
BETWEEN the principal College of Applied Science,Chelakkara (hereinafter referred to as IHRD) of  
the one part and Sri..... (H.E name and address of the  
tenderer) hereinafter referred to as “the bounden” of the other part.

WHEREAS in response to the notification No.....dated ..... the bounden  
has submitted to the Institute a tender for the .....  
specified herein subject to the terms and Conditions contained in the said tender.

WHEREAS the bounden has also deposited with the Institute a sum of  
Rs..... as earnest money for execution of an agreement undertaking the due  
fulfillment of the contract in case his tender is accepted by the Institute.

NOW THESE PRESENTS WITNESS AND IT IS HEREBY MULUALTY AGREED AS FOLLOWS:-

1. In the case the tender submitted by the bounden is accepted by the IHRD and the contract for  
..... is awarded to the bounden, the bounden shall within  
..... days of acceptance of his tender execute an agreement with  
the IHRD incorporating all the terms and conditions under which the institute accepts his tender.
2. In case the bounden fails to execute the agreements as aforesaid incorporating the terms and  
conditions governing the contract, the IHRD shall have power and authority to recover from the  
bounden any loss or damages caused to the IHRD by such breach as may be determined by  
IHRD by appropriating the earnest money deposited by the bounden and if the earnest money is  
found to be inadequate the deficit amount may be recovered from the bounden and his properties  
movable and immovable in the manner herein after contained.
3. All sums found due to IHRD under or by virtue of this agreement shall be recoverable from the  
bounden and his properties movable and immovable as decided by the institute.

In witness where of Sri.....(H.E name and designation) for and on behalf  
of the Principal College of Applied Science,Chelakkara and shri .....the bounden  
have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri..... (date)..... in the presence of witness:

1..... 2.....

Signed by Shri..... (date)..... In the presence of witness:

1..... 2.....