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Institute of Human Resources Development Chackai, Thiruvananthapuram-24

PROCEEDINGS

IHRD – Conduct of workshop on 'Leadership, stress management and service rules' for all heads of institutions under IHRD - Dr.Jacob Thomas.V, Principal, Model Engineering College, Ernakulam nominated as Coordinator –-Sanction accorded – Orders issued.

No.EA2/1585/2022/HRD

Dated, Thiruvananthapuram 22/04/2022

Read:- Proposal dated 19.04.2022 from the Principal, Model Engineering College, Ernakulam/Academic Coordinator for Engineering Colleges.

<u>ORDER</u>

The IHRD has been conducting workshops / training programmes on different topics to its employees during vacation period. Due to Covid'19 pandemic, the same could not be conducted for the last two years. As a first phase, it has been decided to conduct a workshop for all heads of institutions (i.e. Engineering Colleges, Colleges of Applied Science, Model Polytechnic Colleges, Technical Higher Secondary Schools , Officers-in-charge and faculty members holding the full additional charge) for two days on 11.05.2022 and 12.05.2022 at Model Finishing School, Thiruvananthapuram. The Hob'ble Minister for Higher Education and the Ex-officio Chairperson of Executive Committee of IHRD has given consent to inaugurate the workshop. For the smooth conduct of workshop, the services of Coordinator is highly essential. In the circumstances the following orders are issued.

- Dr.Jacob Thomas.V, Principal, Model Engineering College, Ernakulam /Coordinator for Academic Committee for Engineering Colleges is nominated as Coordinator for the conduct of workshop for two days on 11.05.2022 and 12.05.2022 at Model Finishing School, Thiruvananthapuram.
- 2. He is authorized to address all heads of institutions under IHRD for attending the workshop, specifying the venue date and time.

3. He is also authorized to address the Officer-in-charge Model Finishing School, Thiruvananthapuram for the purpose and to incur expenditure in this regard from the FDP fund.

Dr.P.Suresh Kumar DIRECTOR

To:-

Dr.Jacob Thomas.V Principal, Model Engineering College, Ernakulam

Copy to:

The Principal, Model Engineering College, Ernakulam
All heads of associate institutions
Additional Director
Administrative Officer 5) Finance Officer
PA to Director
All section heads in IHRD Head Quarters
S.F.
O.C.