



INSTITUTE OF HUMAN RESOURCE DEVELOPMENT

TC 86/1949(2), NH Bypass Junction, Pettah.P.O., Chackai,
THIRUVANANTHAPURAM – 24

CIRCULAR

No: Fin A₁/71/2021/IHRD

Dated: 26.04.2022

Sub : IHRD - CPF Contribution - Clearing of pending remittance- instructions issued- Reg.

Ref: CPF Rules of IHRD.

As per the CPF rules of IHRD, CPF contribution of the employees should be remitted in to CPF Trust account on or before 31st of March every Financial Year. Now, it has come to notice that, certain institutions were not able to remit the CPF Contribution within the stipulated time, due to non availability of institutional revenue, after considering the salary part.

In view of the above, Institutions having pendency in remittance of CPF contributions are hereby instructed to take special initiative to clear the dues as and when further institutional revenue is received / collected. It is also instructed that, while remitting those pending CPF Contribution it must be from the beginning of the due period and not from the middle or last month, for the purpose of proper maintenance of Registers / Records at this end.

The details of such transaction along with copies of schedules of remittance of pending contribution made shall be forwarded to the e_mail address foihrd@gmail.com in addition to the e-office (mail) without fail.

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To,

- 1. All heads of institutions under IHRD*
- 2. Finance Officer*
- 3. IT Section for uploading in the IHRD site*
- 4. Stock File 2022*
- 5. Office Copy*

Approved for issue

Anshu
Finance Officer