



Institute of Human Resources Development
Chackai, Thiruvananthapuram-24

No.EA4/4133/2018/IHRD

Dated, Thiruvananthapuram 16th November 2023

CIRCULAR

*Sub:- IHRD-Sub-committee for Revision of Staff Pattern and Special Rules –
Details and suggestions called for – Reg.*

Ref:- This office Proceedings No. EA4/4133/2018/IHRD dated. 16.10.2023.

As per the proceedings referred above, a Sub-committee has been constituted for the revision of staff pattern and special rules to study and make recommendations to the Director, IHRD. The committee in its first meeting held on 16.11.2023, decided to collect details and anomalies regarding the staff pattern in first phase. In this regard all the heads of institutions are directed to submit details both in soft form (in the shared Google form) as well as hard copy on or before 27.11.2023. Suggestions from employees, if any, regarding staff pattern shall be forwarded to rspsr.ihrd@gmail.com before 27.11.2023.

Dr. V A An Kumar
DIRECTOR

To

1. All head of institution (They are directed to circulate the same among the regular employees)
2. To all committee members.

Copy to:

1. All employees in the IHRD (Headquarters)
2. Administrative Officer
3. Finance Officer
4. Accounts Officer
5. PA to Director
6. All sections in the IHRD (Head Quarters)
7. EA1 Section
8. SF
9. OC