



**Institute Of Human Resources Development  
Chackai, Thiruvananthapuram-24**

*No.EA3/756/2023/IHRD*

*Dated, 16.03.2024*

**CIRCULAR**

**Sub:-** *IHRD – Granting of incentives for possessing/acquiring higher qualification-applications called for – reg:-*

- Ref:-**
- 1. G.O (P) 389/10/H.Edn dated 07.12.2010*
  - 2. G.O (Rt) 1940/12/H.Edn dated 18.09.2012*
  - 3. AICTE Notification No:- 27-4/AICTE/RJFD/Pay Scale/2018-19 dated 20.05.2020*
  - 4. G.O (Rt) 54/2021/H.Edn dated 08.01.2021*
  - 5. G.O (P) 58/2010/H.Edn dated 27.03.2010*
  - 6. G.O (P) 597/2013/H.Edn dated 03.09.2013*
  - 7. G.O (P) 183/2022/Fin dated 19.10.2022*
  - 8. This office proceedings No.EA3/11649/2013/IHRD dated 31.01.2023.*

As per the referenced office proceedings, it has been decided that advance increments for faculty who have attained higher qualifications shall henceforth be granted by the Director of IHRD to avoid further ambiguity. Accordingly, all eligible engineering college faculty members under IHRD and within the AICTE/UGC scheme are directed to submit their proposals for advance increments in the prescribed form to their Head of the institution by April 10, 2024. The Head of the institution concerned shall verify their proposals and forward them, along with their recommendations, to the undersigned not later than April 19, 2024.

Faculty members are required to clearly state the details of the higher qualification attained in the proposal form, supported by self-attested copies of the certificates. In addition, faculty members who have attained higher qualifications from universities or institutions outside the state, excluding nationally recognized institutions like IITs/NITs, shall provide an equivalency certificate. This certificate should be submitted along with their proposals. The proposal form is available with the Head of Institutions

Further clarification, if required, shall be issued in due course upon request.

  
**Dr. V. A. Arun Kumar**  
**DIRECTOR**

**To,**

- 1. All heads of Engineering colleges (They are directed to circulate the same among the faculty members coming under AICTE/UGC scheme)*