



Category: General / SC/ST	
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INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
(Established by Government of Kerala)

**Application for admission to the short-term certificate courses
conducted by IHRD**

(for Office use only)

Register No:		Registration fee remitted		Receipt No. & Date	
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Note: 1. Read the Prospectus & Instructions carefully before filling up the Application Form.
2. The Application form duly filled in should be sent to the Head of the Institution where the applicant desires to get admission. Submit separate application form for each training centre .

1. Name of the Training Centre :	
2. Name of Course applied for	
3. Month & Year of admission	
4. Name of the applicant : <i>(in Block letters, as in SSLC)</i>	
5. Sex (M/F/Other) :	6. Nationality :
7. Date of Birth (As in SSLC) :	
8. a) Address for Communication :	b) Valid Email id : c) Land phone : d) Mobile(s) : <i>(Memo will be send by email only)</i>
9. a) Name of Father : b) Name of Mother : c) Annual Family income : d) Name of Guardian <i>(if parents are not alive)</i> :	
10. Contact details of Parents/Guardian a) Land line : b) Mobile : c) email :	
11. a) Category (General or SC/ST/OEC) : If category is SC/ST/OEC, b) Name of Community : <i>(Attach copy of community certificate issued within 6 months by Tahsildar for SC/ST & by Village Officer for OEC candidates)</i>	
12. ADHAAR No. :	
13. Details of Qualifying Examination passed a) Name of Examination : <i>(SSLC/Plus two/Degree)</i> b) Reg.no and Year of Examination. : c) Name of Examination Board/University : d) Name of the institution studied with State.:	

14. Details of the Marks in the Qualifying Examination. <i>(Attach copy of the Mark list.):</i>		
a) Qualifying Exam. Passed. : <i>(SSLC/Plus two/Degree)</i>		
Particulars	Marks/Grade Secured	Maximum marks/CGPA
b) Total Score for Qualifying Exam. :		

15. Photo copies of documents attached : *(Please write Y/N in the box)*

a) SSLC		d) Community certificate <i>(for SC/ST/OEC candidates)</i>	
b) Plus Two/CBSE/ISC/VHSE certificate		e) Adhaar card	
c) Degree Certificate			

* *Original certificates need to be produced at the time of Interview only.*

Declaration

- a) I/We hereby solemnly and sincerely affirm that the information furnished in my application and all the enclosures are true and correct. In case, any information furnished in the application or attached documents are found to be incorrect, I agree to forfeit my claim for admission, even if I got selected.
- b) I/We have fully read the conditions for admission to IHRD short-term certificate courses, as contained in the prospectus for the course applied for and I agree to abide by them.
- c) I understand that memo for interview will be send by email only and intimation for chance interview will be given through telephone number provided in this application only. I declare that the email id & phone number given in this application is correct and active.
- d) I declare that I have not involved in any ragging incident or convicted under section 4 of Kerala Prohibition of Ragging Act 1998, during the previous period of three years. I/We shall fully abide by the provisions and directions in the Ragging Prevention Act 1998.
- e) I/We agree to abide the campus rules of the Institution. I also understand that the use/possession of any type of mobile phone within the campus is prohibited and liable for disciplinary action, if found violating the rules.

Sign. of Parent/Guardian :

Signature of Applicant :

Place :

Place:

Date :

Date :

<i>For office use only</i>	
1. Course admitted:	
2. Date of Admission :	
3. Admission No.	
4. Fee collected :	

Date :

Head of Institution