

**MODEL RESIDENTIAL POLYTECHNIC COLLEGE KUZHALMANNAM
KANNANUR PO., PALAKKAD DIST, KERALA, PIN 678 702,
PHONE 04922 272900**

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Web: www.ihrd.ac.in

Tender Notice

No. P/165/2016/mrpckm

Date : 03.02.2017

**Invited sealed tender for
Supply and Installation of CCTV system in the College premises.**

Sealed tenders are invited from Dealers for **Supply and Installation Of CCTV system with Cameras, DVR, HDD, Monitor and all electrical material/other accessories as per the technical specification enclosed**, to this institution. Interested dealers may submit sealed tenders to the **Principal, Model Residential Polytechnic College Kuzhalmannam, Kannanur PO., Palakkad Dist, Kerala, PIN 678702, Phone 04922 272900** on all State Government working days from 09:30 AM to 4:30PM till 03.03.2017 2:00 PM.

Tender documents can be collected from **the Principal, Model Residential Polytechnic College Kuzhalmannam, Kannanur PO., Palakkad Dist, Kerala, PIN 678 702, Phone 04922 272900** from 03.02.2017 on all State Government working days from 09:30 AM to 4:30PM on payment of cost of tender form by cash or DD payable **at Kuzhalmannam branch.** in favor of the **Principal, Model Residential Polytechnic College Kuzhalmannam,** Tender form can also be availed by post on payment of **Rs. 50/-** as extra over the cost of tender documents.

- **Cost of Tender form - Original Copy each :** Rs. 420 /- (Inclusive of VAT @ 5%)
- **Cost of Tender form - Duplicate copy each :** Rs. 210 /- (Inclusive of VAT @ 5%)
- **Starting date of sale and receipt of sealed tender form :** 04.02.2017 9:30 AM
- **Last Date and Time of Sale of Tender Forms :** 04.03.2017 2:00 PM
- **Last date & Time for receipt of tender :** 04.03.2017 3:00 PM
- **Date and Time for opening of tender :** 04.03.2017 3:30 PM

Item description		
Supply and Installation of CCTV System with		
1	HDCVI 1 Megapixel 3.6mm, DOME Camera	12 Nos.
2	.VI 1Megapixel IR Bullet Camera (Weather and water proof)	2 Nos.
3	HDCVI 16 Channel DVR	1 No.
4	2 TB Surveillance HDD	1No.
5	12 V 10 Amps SMPS	1 No.
6	3+1 CCTV Cable(Approximate)	800 Mtrs Aprox.
7	18.5" LED Color Computer Monitor	1 No.
8	Cabling materials (except CCTV cable) & Labour Charges	800 Mtrs Aprox.
9	All other accessories for the perfect and smooth operation of the system	
10	Warranty for at least 24 months.	

Tenderers are advised to quote their Rate after careful study of the tender's technical specifications as well as the following terms and conditions:-

- Tender envelope(s) must be sealed and super scribed **"No. P/165/2016/mrpckm – Tender for supply and installation of CCTV "** which shall be addressed to the **Principal, Model Residential Polytechnic College Kuzhalmannam, Kannanur PO., Palakkad Dist, Kerala, PIN 678 702, Phone 04922 272900**
- Every tenderer should submit EMD equal to 1% of the total quoted value in the form of FDR or Demand Draft drawn in the favor of the Principal, Model Residential Polytechnic College, Kuzhalmannam, and payable at SBT Kuzhalmannam, along with their tender If Government have exempted any firm from furnishing the EMD, they should produce relevant documents proving exemption along with tender
- The tenders should reach this office by **03:00 PM on 3rd March 2017** as per tender notice.
- The Bids will be opened on **3rd March 2017 at 03:30 PM** In case the office is closed on this date due to any of the reasons or it is not possible for us to open the quotations on this date because of any of the reasons, the quotations will be opened at 03:30 PM on the next working day.
- The Manufacturers / Distributors should submit minimum 3 references of Govt. Organizations/ educational institutions/ public/private sectors where they supplied the equipments with similar purpose.

- The tendering firm will demonstrate their products before Technical Committee for assessing its suitability/compatibility as per tender's Technical Specifications within short period.
- The tender fee is non refundable.
- **Incomplete tender will not be accepted.**
- **Conditional tender will not be accepted.**
- **Optional tender will not be accepted.** The firm should have to quote only one model. The option either in model or in rates will not be accepted and the tender will be rejected straightway.
- The Tenderer must quote the price **In Indian Rupees and should be (inclusive all taxes/govt. levies and the charges for freight/supply)** Quote the price both in words as well as in figures. Any over writing/cutting etc. render the tender invalid.
- **The item should be delivered at free of cost at Model Residential Polytechnic College Kuzhalmannam within two weeks from the date of supply order.**
- Tenderer would not be permitted to alter or modify their bids after expiry of the deadline for receipt of Bids.
- If the supply is found inferior to on inspection by the Purchase/Technical Committee, the consignment will be rejected. The supplier will have to take back the consignment at his own cost and replace it within fresh stock as per approved samples within 15 days.
- The purchase committee, in order to satisfy itself can order on the spot enquiry to verify the soundness, capability, viability and any other information given by the tendering firms.
- **The Bid shall remain valid for six calendar months from the date of opening of the tender.**
- The payment will be made after receipt/acceptance of goods in good condition. No advance payment will be made. Under no circumstances, sub-standard material will be accepted.
- The purchase committee / Technical Committee reserves the right to reject any tender or all tenders without assigning any reasons thereof.
- The Competent Authority can terminate/recall the tender due to administrative reasons.
- A copy of terms and conditions duly signed & stamped by the tenderer, as a token of acceptance of the same should be attached along with the tenders.
- Only Sales Tax/VAT payee agencies are eligible to fill this tender. Interested agencies must quote their Sales Tax No./VAT in their quotation and also attach documentary proof of having registered with sales Tax/VAT Dept. for sale of items etc. with technical bid.
- The copy of latest VAT/Sales Tax Return must be attached with the technical bid.
- The tender will be rejected straightway without assigning any reasons if the firm declared black listed by any Govt./Semi govt. department/agencies etc.
- Tenderer(s) shall indicate complete technical specifications and all features of the quoted equipments and also submit its literature/brochures with the bid.
- The tendering firm will also submit a certificate that the product offered by them is as per technical specifications of the tender.

- The bidder should carry an onsite **comprehensive warranty/guarantee** for a period of at least 24 (Twenty Four) months.
- If the performance of any individual equipment or System fails to meet the contract specifications then the same shall be replaced by the Supplier free of cost during the term of the warranty/guarantee period.
- The maintenance services shall be at **free of cost** during the warranty/ guarantee period.
- During the term of warranty/guarantee the service/repair calls will have to be attended by the Supplier within forty eight hours from the time of such calls. The defective card/item/equipment should be repaired the same day at Purchaser's location. In case of major defects requiring the defective card/item/equipment to be taken to the Supplier's workshop, it should be returned within a week duly repaired and an immediate substitute card/item/equipment will be provided by the Supplier for the smooth operation of the System. The to and fro transportation of the card/item/equipment will be the responsibility of Supplier.
- The Tenderer can visit the site before submitting the tenders for estimation regarding the installation of CCTV system.

NOTE :-

DOCUMENTS REQUIRED TO BE ATTACHED WITH TECHNICAL BID IN THE FOLLOWING ORDER :-

1. The Demand draft for EMD @ 1% of the rate quoted must be attached with tender form.
2. Agreement in Kerala Stamp Paper worth Rs 200 /- in the format prescribed.
3. Certificate regarding registration with DGS&D, etc. if any.
4. Sale Tax/VAT Registration Certificate.
5. Latest Sales Tax Clearance Certificate/Latest VAT deposited receipt.
6. Copy of authorized distributorship/Manufacturer.
7. Technical specifications of the product offered along with literature/brochure.
7. Copy of terms and conditions duly signed with seal of the firm, in token of acceptance of terms and conditions.
8. All the firms/company participating in the tender must submit a list of their owners/partners/directors etc. and a Certificate to the effect that the firm not blacklisted by any Govt. Department.
9. Three references as asked in Sl. No. 6 of terms and conditions with proof.
10. All other supporting documents as required in the tender shall be attached.

Rates including of all taxes of the item quoted by the tenderer shall be submitted on their Letter Pad in clear terms, in words and in figures. The cutting & over-writing in the price bid is not valid. **The price quoted should be inclusive of all taxes. The option in the rates will not be entertained.**

PRINCIPAL

**MODEL RESIDENTIAL
POLYTECHNIC COLLEGE
KUZHALMANNAM.**