



INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJO'E TOWERS, VAZHUTHACAUD
THIRUVANANTHAPURAM - 14

No. PA5/11362/2009/HRD

Dated: 29.06.2018

QUOTATION NOTICE

Sealed super scribed quotations are invited from authorized dealers for the Supply and Installation of **A3 size Multi-function Copier.**

Item Specification	Quantity
Multi-function Mono Photo copier system with - Thoshiba/Ricoh/ Canon etc. - Mono type laser printing - A3 size platen/flatbed - A3 size scanning facility - 10/100/GB Ethernet and wi-fi 802.11 b/g/n & wi-fi direct connectivity - Minimum 512 MB RAM - Minimum 22 PPM, A4-Mono - Minimum 11 PPM, A3-Mono - Minimum 250 Sheets main tray capacity - Minimum 80 Sheets bypass tray capacity - Duty cycle: minimum 60,000 copies per month - Minimum 1 year on-site warranty.	: 1 No.

Last date and time of receipt of quotation **06.07.2018 11.00 AM**

Date and Time of opening of quotation **06.07.2018 12.00 noon**

Terms & Conditions:

1. The rate quoted shall be inclusive of GST and all other charges.
2. Item must be supplied at Thiruvananthapuram within one week of confirmed Supply order.
3. Supplier must have service facility for the product offered within the Thiruvananthapuram District.
4. Payment will be cleared only on verification of the items as per quotation specification and acceptance.
5. Agreement in Kerala Stamp paper worth Rs. 200/- may be furnished.
6. Warranty of the equipment should be specified in the offer.
7. The decision of the Director will be final in all respect.
8. Maximum period required for delivery.

Sd/-
DIRECTOR