



**Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud,
Thiruvananthapuram-14**

PROCEEDINGS

IHRD – CAS, Calicut – Smt. Sumitha. A, Assistant Professor (Electronics) on LWA – Request to rejoin duty – Posted at CAS, Thiruvambady and assigned with full additional charge of Principal – Sanction accorded – Orders issued.

No.EB1/10119/2015/HRD

Dated, Thiruvananthapuram, 30th May 2016

- Read:-*
- 1. This office proceedings of even no dated 16.04.2016*
 - 2. Letter No. E/105/2015/CAS.C dated 03.05.2016 from the Principal, College of Applied Science, Calicut*

ORDER

Smt. Sumitha.A, Senior Lecturer (Assistant Professor)in Electronics Science, College of Applied Science, Calicut was sanctioned Leave Without Allowance for 5 years from 11.08.2015 with permission to take up employment abroad as per this office proceedings read first paper above. Now as per letter read 2nd paper above, the Principal has forwarded a request to rejoin duty received from Smt. Sumitha. A, Assistant Professor (Electronics) after canceling the unavailed portion of Leave Without Allowance already sanctioned. In the circumstances the following orders are issued with immediate effect.

1. Smt. Sumitha.A, Senior Lecturer (Assistant Professor) Electronics, College of Applied Science, Calicut on Leave Without Allowance is permitted to rejoin duty at College of Applied Science, Thiruvambady against open vacancy Assistant Professor in Electronics. She will be deemed to have been transferred from College of Applied Science, Calicut on the date on which she reports for duty at College of Applied Science, Thiruvambady.
2. On rejoining duty, Smt. Sumitha. A, Assistant Professor in Electronics will hold the full additional charge of Principal, College of Applied Science, Thiruvambady until further orders. She will be eligible for charge allowance @ 6% of basis pay of Principal for a period not exceeding three months.

3. Sri. John A.J, Principal, College of Applied Science, Thiruvambady (on adhoc basis) will be relieved from his duties of Principal, College of Applied Science, Thiruvambady with effect from the date of joining duty of Smt. Sumitha. A, Assistant Professor in Electronics
4. Sri. John A.J, will hand over the charge of Principal, College of Applied Science, Thiruvambady and its institutional properties under his charge and possession to Smt. Sumitha. A on proper acknowledgment under intimation to this office.
5. Smt. Sumitha. A, Assistant Professor in Electronics will take over the charge of Principal, College of Applied Science, Thiruvambady and its institutional properties from Sri. John A.J on proper acknowledgment under intimation for this office.
6. The date of relief / joining duty shall be reported to this office in due course.
7. Order on cancellation of unavailed portion of Leave Without Allowance will be issued on receipt of necessary proposals containing actual date of availing of leave and date of rejoining duty.

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To:-

Smt. Sumitha. A, Assistant Professor (Electronics), College of Applied Science, Calicut (on LWA)

Copy to :-

1. *The Principal, College of Applied Science, Calicut (The actual date from which Leave Without Allowance was availed Smt. Sumitha. A may be reported for cancelling the unavailed position of Leave Without Allowance)*
2. *The Principal, College of Applied Science, Thiruvambady*
3. *Administrative Officer*
4. *Finance Officer*
5. *All Section heads*
6. *CAI & CAII*
7. *EA2 Section*
8. *SF*
9. *OC*

Forwarded/By Order

Sd/-
Office Superintendent