



INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJEO TOWERS, VAZHUTHACAUD, THIRUVANANTHAPURAM-14

No. Fin A1/17371/16/IHRD

Dated: 02.12.2016

CIRCULAR

Sub: - List of items purchased using Institutional Fund- Report called for- req:

Principals of all Engineering Colleges, Model Polytechnic Colleges, Colleges of Applied Sciences, Technical Higher Secondary Schools and Officers-in-charge of Regional centres ,Extension centres etc. under IHRD are directed to furnish by return, the details of items purchased during the financial year 2016-17 using institutional fund/anticipating recoupment on receipt of plan fund 2016-17, specifying the amount of each item urgently .

Sd/-
DIRECTOR

Copy to

- 1. Finance officer*
- 2. Junior Superintendent , Purchase Section*
- 3. Stock file*
- 4. Office Copy*