

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJOE TOWERS, VAZHUTHACADU,
THIRUVANANTHAPURAM-14

NO: - FinB2/7242/2016/IHRD

Dated: 30.12.2016

CIRCULAR

*Sub:- IHRD-Timely uploading of the daily cash/ bank balances-
instructions reg.*

It has come to the notice that some of the institutions are not submitting the daily cash/bank balances online, despite repeated instructions. It causes much difficulty in ascertaining the exact fund position of IHRD and to assess the quantum of bridge loan required for meeting salary expenses of the employees of the associate institutions.

Therefore all institutions are hereby instructed to update the financial position (ie. Closing balance) online before 3.00 P.M today itself failing which no bridge loan for salary will be disbursed to the defaulters.

Sd/-
Dr. P. Sureshkumar
DIRECTOR

To

The Head of the institutions of the associate institutions under IHRD

Approved for issue



Junior Superintendent