



Institute of Human Resources Development,  
Prajoe Towers, Vazhuthacaud,  
Thiruvananthapuram – 14

No.EA3/10573/2016/HRD

Date: 01-07-2016

**NOTIFICATION**

Sub:- IHRD – Appointment of Professor on Rs.37400-67000/- + AGP Rs.10000/- under IHRD service – Invitation of applications - Reg.

Ref:- (1) IHRD Special Rules issued as per GO(MS)No.692/2014/H.Edn. dated 20-8-2014.  
(2) GO(P)No.122/2004/H.Edn. dated 18-9-2004.  
(3) Letter No.EA1/14767/2016/DTE dated 21-6-2016 from the Director of Technical Education, Thiruvananthapuram.

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There are 30 nos.of vacancies of Professors in the Engineering Colleges in various branches under IHRD as shown below, which will be filled up by appointing qualified Associate Professors in the respective branches presently working under IHRD, as per IHRD Special Rules.

- |       |   |           |
|-------|---|-----------|
| (i)   | Professor in Electronics & Commn. Engineering | : 12 nos. |
| (ii)  | Professor in Computer Science & Engg.         | : 11 nos. |
| (iii) | Professor in Electrical Engineering           | : 5 nos.  |
| (iv)  | Professor in Mechanical Engineering           | : 1 no.   |
| (v)   | Professor in Biomedical Engineering           | : 1 no.   |

The qualification as prescribed by AICTE and ordered by Government of Kerala, vide G.O. read as 2<sup>nd</sup> paper above, and method of appointment for the post as per IHRD Special Rules are as shown below.

**Professor**

<i>Scale of pay</i>	Rs.37,400-67,000/- + AGP Rs.10,000/-
<i>Qualification</i>	1) Ph.D degree with 1 <sup>st</sup> class degree at Bachelors or Masters level in the appropriate branch of Engineering/Technology 2) 10 years experience in teaching/industry/research, out of which 5 years must be at the level of Associate Professor or equivalent.
<i>Method of Appointment</i>	Appointment by open selection through Staff Selection Committee constituted by the Executive Committee of IHRD from among the Associate Professors in the concerned branches of study in the Engineering Colleges under IHRD on the basis of merit. (Mode of selection: As per Rule XIII of IHRD Special Rule).

Applications are invited for the above posts from qualified Associate Professors, as per the IHRD Special Rules, who belong to the respective branches, in the prescribed form, along with documents to prove educational qualification, date of birth, experience etc. and should be submitted to the head of institution concerned on or before 23-7-2016. The head of institution concerned will forward the applications so received to this office after furnishing the certificate along with the Performance Evaluation Report in the prescribed proforma so as to reach here on or before 30-7-2016

Belated applications and defective applications will not be considered under any circumstances. A copy of the proforma for furnishing the PER is also enclosed. This notification should be circulated among all Associate Professors under IHRD including those on leave, deputation etc. and obtain the dated acknowledgement for having seen the notification. It will be the responsibility of the head of institution to see that all concerned have seen this communication.

Please acknowledge receipt of the notification. If no application is received, the head of institution shall forward a nil report before the last date.

Sd/-  
Dr.P.Suresh Kumar  
DIRECTOR

To

- 1) The Principals of All Engineering Colleges under IHRD
- 2) Finance Officer
- 3) Administrative Officer
- 4) Director's table
- 5) S.F
- 6) O.C

Copy to:- Website of IHRD.

Approved for Issue,

Administrative Officer

**APPLICATION FOR APPOINTMENT**  
**FROM FEEDER CATEGORIES UNDER IHRD**  
**(No. EA3/10573/2016/HRD)**

1.	Name of post applied for	
2.	Name of Applicant	
3.	Name of present post	
4.	Name of present Institution	
5.	Address	
6.	Date of birth	
7.	<b>Qualification</b> i) <b>Academic</b> <i>(Attach copies of certificates)</i>  ii) <b>Experience</b> <i>(Attach proof)</i>	i)
		ii)
9.	Religion and Caste	
10.	<b>Details of appointment in the present post.</b> 1. Order No. & date 2. Date of joining 3. Sl.No. in the Appointment Order	1.
		2.
		3.
11.	<b>Details of commencement of regular service under IHRD</b> 1. Name of post 2. Order No. & date 3. Date of joining	1.
		2.
		3.

## 12. Details of service under IHRD

Institution	Designation	Period of Service		Duration of service			Nature of service *
		From	To	Year	Month	Day	

\* Regular/Contract/Adhoc/Daily Wages/Deputation outside IHRD etc. Contract service under IHRD on time scale alone need be considered. Adhoc service need be mentioned.

13.	Whether period of probation in the present post has been successfully completed. If so furnish details (name of the post, date, order No. etc)	
14.	List of documents attached to the application	

Place:

Date:

Signature of Applicant

Declaration of the Head of Institution

Certified that the details as stated above have been verified with the relevant office records and found correct.

Place:

Date:

Signature :

Name :

Designation :

(Office Seal)

No. EA3/10573/2016/HRD

**PERFORMANCE EVALUATION REPORT**

Of

Sri/Smt.....

1	Name of Employee & Designation	
2	Date of birth	
3	Qualification	
4	Details of commencement of regular service in the present designation	
5	Date from which the employee is working in the present institution	
6	Details of leave other than casual leave availed of by the employee during the last two years.	
7	Nature of duties and responsibilities assigned	
8	Quality of output (Make an assessment for the last three years not exceeding 300 words in a separate sheet)	
9	Knowledge of sphere of work (A brief assessment to be annexed)	
10	Whether he/she is effective in the sphere of work (A brief note to be annexed)	
11	Initiative (Brief note to be annexed)	

12	Attitude to work (Brief note to be annexed)	
13	Has the employee been reprimanded for indifferent work or for other causes? If so, please give particulars.	
14	Interpersonal relationship and team spirit	
15	Health	
16	Integrity	
17	Punctuality	
18	General assessment (Brief note to be annexed)	
19	Grading (Outstanding/ Very Good/ Good/ Average/ Below Average)	

Certified that the assessment of Performance of Sri/Smt..... is accurate to the best of my knowledge and belief.

Place:  
Date :

Signature :  
Name :  
Designation:  
Institution :