

# Institute of Human Resources Development

(Established by Government of Kerala)

Praja'e Towers, Vazhuthacaud P O, Thiruvananthapuram- 695 014. Kerala.

Ph: +91 471 2322985, +91 471 2322501 Fax: +91 471 2322035

web: www.ihrd.ac.in. mail: director@ihrd.ac.in



## REMINDER - I

### URGENT

No. DB1/3784/2016/IHRD

Dated: 06.05.2016

From

The Director

To

The Principal  
College of Applied Science  
Dhanuvachapuram/Kundara/Konni/Mavelikkara/Perissery/  
Marayoor/Kattappana/Peerumedu/ Puthenvelikkara/Attappadi/  
Vattamkulam/Kozhikode/Nadapuram/Mananthavady/Meenangadi/  
Iritty/Pattuvam /Cheemeni/Manjeswaram/Nileswaram

The Principal  
College of Engineering  
Attingal/Karunagappally/Adoor/Kallooppara/Chengannur/Poonjar

The Principal  
Model Polytechnic College  
Karunagappally

The Principal  
Technical Higher Secondary School  
Adoor/Mallappally/Peerumedu/ Aluva/Vattamkulam

The Officer-in-Charge  
Extension Centre of IHRD  
Cherpu

Technology and Management Corridor  
Neyyattinkara

The Director-in-Charge  
Model Finishing School  
Thiruvananthapuram/Kochi

Sir,

*Sub: - IHRD - Annual Activity Report for 2014-15 - called for - reminder -  
reg:-*

*Ref: - This office letter of even no. dtd. 17.03.2016*

Your kind attention is invited to the above reference. As per the same, you were directed to prepare and forward the Annual Activity Report for the year

# INSTITUTE OF HUMAN RESOURCE DEVELOPMENT

Established by Government of Kerala  
10, G Towers, Vazhuthacauda P.O.  
Thiruvananthapuram-695 014, Kerala  
Tel: +91 471 2322095, +91 471 2464349  
web: www.ihrd.ac.in mail: ihrd@ihrd.ac.in

Thiruvananthapuram-695 014, Kerala  
Tel: +91 471 2322095

2014-15 based on the format given before 5<sup>th</sup> April 2016. But no details from that institution in this regard were received till date. So you are hereby reminded to forward the Annual Activity Report as per reference above to the undersigned immediately. The report should also be forwarded as softcopy to the e-mail [ihrd.acad@gmail.com](mailto:ihrd.acad@gmail.com).

Kindly treat the matter as MOST URGENT

The Principal  
College of Applied  
Dhanuvachapuram/  
Maravoor Kattanor

Thiruvananthapuram/Mavelikkara  
Puthenvelikk

Yours Sincerely  
Sd/-  
Dr. P. Suresh Kumar  
DIRECTOR  
Meenangadi

*Approved for Issue*

*Superintendent*  
*[Signature]*  
The Principal  
Model Public School

Thiruvananthapuram/Adoor/Kalkooppara/Chengannur/Pocunjar

Principal  
Technical Higher Seco  
Mallappally/Per  
Officer-in-Charge  
Centre of IHRI

THIRUVANANTHAPURAM

Technology and Manag  
Neyyattinkott  
The Director-in-Charge  
Model Finishing School  
Thiruvananthapuram/K

Peridava

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S. 03.05.2016 directed to prepare and forward the Annual Activity Report for

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URGENT

No. DB1/3784/2016/IHRD

Dated: 06.05.2016

From

The Director

To

The Principal  
College of Applied Science  
Thodupuzha/Vadakkencherry

The Principal  
Technical Higher Secondary School  
Muttada/Thodupuzha/Kaloor/Perinthalmanna/Vazhakkad

Sir,

*Sub: - IHRD – Annual Activity Report for 2014-15 – called for – reminder –  
reg:-*

*Ref: - This office letter of even no. dtd. 17.03.2016*

Your kind attention is invited to the above reference. As per the same, you were directed to prepare and forward the Annual Activity Report for the year 2014-15 based on the format given, before 5<sup>th</sup> April 2016. The soft copy of the same in this regard was received on your behalf. You are requested to forward the hard copy of the same to the undersigned immediately.

Kindly treat the matter as MOST URGENT

*Yours Sincerely*

*Sd/-*

*Dr. P. Suresh Kumar*  
**DIRECTOR**

*Approved for Issue*

*Mullayyand*  
**Superintendent**

*B*