



**Institute of Human Resources Development
Prajo'e Towers, Vazhuthacaud
Thiruvananthapuram-14**

No.EB1/4580/2017/HRD

Dated, 17.09.2018

CIRCULAR

Sub:- IHRD – Creation of additional temporary posts for the academic year 2018 -19 and 2019 -20 – called for – Reg:-

Ref:- 1. G.O (MS) No.76/2014/H.Edn dated 14.02.2014.

2. This office circular No.EB1/2289/2018/HRD dated 25.04.2018

3. This office proceedings of even No. dated 06.07.2018.

In the Government Order read above, Government have approved the Staff Pattern of IHRD institutions taking into account of courses conducted and sanctioned intake. After the issuance of approved Staff Pattern, temporary posts has been created by the Executive Committee till 2016-17 consequent on the commencement of new courses, enhancement of sanctioned intake etc.. based on the recommendation of the stream wise Committee constituted for the purpose by the Executive Committee as per circular above. Subsequently as per this office proceedings cited, additional temporary posts have been created for the year 2017 -18 and 2018 -19 with the concurrence of the Executive Committee of IHRD. Now, after commencement of the academic year 2018 -19 certain Head of Institutions have requested to sanction additional post for the academic year 2018 -19 due to increase in student strength, commencement of new courses etc... Creation of additional temporary posts shall be upto the level of Executive Committee/Government. Considering all the aspects, all Principals of Colleges of Applied Science under IHRD

are instructed to furnish the details of new programmes commenced during 2018-19 and enhancement of sanctioned intake along with the details of additional temporary faculties required for the academic year 2018-19 and 2019-20 in addition to the regular/temporary posts already sanctioned as per the references read above. The details shall be furnished to this office urgently by return in the format (3sheets) enclosed so as to place the matter before the Committee already constituted for the purpose. You are also requested to forward a soft copy of the format (3 sheets) filled up with required details to the e-mail address (ihrd.estt@gmail.com) for consolidation on or before 29.09.2018. The head of institution shall ensure that, no faculty/supporting staff will be engaged without the posts validly created by the competent authorities. If no additional posts is required a 'NIL' report may be furnished.

Sd/-
Dr.P.Suresh Kumar
DIRECTOR

To:-

1. *All Principals of Colleges of Applied Science*
2. *Additional Director*
3. *Deputy Director*
4. *Administrative Officer*
5. *Finance Officer*
6. *SF*
7. *OC*

Approved for issue

Sd/-
Administrative Officer