



**Break  
the  
Chain**

**Institute of Human Resources Development  
Chackai, Thiruvananthapuram-24**

**No. EB1/5199/2021/IHRD**

**Dated, 30.09.2021**

**CIRCULAR**

- Sub:-** *IHRD – Bifurcation of streams for College of Applied Science, Model Polytechnic College and Technical Higher Science under IHRD – Option invited from faculty members belonging to the Non - Engineering College Service working in the Engineering Colleges (System Analyst), Colleges of Applied Science, Model Polytechnic College, Technical Higher Secondary School, Regional Centre, Extension Centre, Study Centre and Model Finishing School – Option in the prescribed format called for – Reg:-*
- Ref:-** 1 *Resolution of the 103<sup>rd</sup> meeting of the Executive Committee of IHRD held on 30.06.2021*  
2 *G. O (Ms) No. 692/14/H. Edn dated 20.08.2014*

The Special Rules for different categories of posts under IHRD was revised and approved by the Government as per G. O (Ms) No.692/14/H. Edn dated 20.08.2014 and extended to all IHRD employees with effect from 09.12.2014 in supersession of all existing orders as resolved by the 21<sup>st</sup> meeting of the Governing Body of IHRD held on 09.12.2014. According to the revised Special Rules of IHRD, there are 4 streams as Stream B – Engineering Colleges, Stream C – College of Applied Science, Stream D – Model Polytechnic College and Stream E – Technical Higher Secondary School. As far as the Engineering College is concerned, the faculty members working in the Engineering College Service under IHRD was already bifurcated and they are within the purview of AICTE/UGC and AICTE/UGC pay packages has already been implemented to them.

The UGC norms have been prescribed for the faculty members in the Colleges of Applied Science under IHRD as per the Special Rules of IHRD. Further, the Special Rules for the teaching faculty members coming under Model

Polytechnic Colleges stipulates that the change of qualification if any prescribed by the Directorate of Technical Education and ordered by Government of Kerala from time to time shall be applicable to them and Government of Kerala has already introduced AICTE pay packages for the teaching faculty in the Government and Aided Polytechnics in the State. Further, the teaching faculty members under the Technical Higher Secondary Schools are governed by the Special Rules of IHRD.

Now, due to the introduction of revised Special Rules under IHRD with effect from 09.12.2014, it has become imperative that the College of Applied Science, Model Polytechnic College, Technical Higher Secondary Schools coming under Non- Engineering College Service are to be bifurcated as separate streams to suit the academic requirement after inviting option from the faculty members. The matter was placed before the Executive Committee of IHRD held on 30.06.2021 and it was resolved to invite option among faculty members for bifurcating the Non- Engineering College Service as College of Applied Science Stream – C, Model Polytechnic Stream – D and Technical Higher Secondary School Stream – E. In the above circumstances, option is invited from the faculty members coming under the Non - Engineering College Service working in the Engineering Colleges (as System Analyst etc...), Colleges of Applied Science, Model Polytechnic College, Technical Higher Secondary School, IHRD (Headquarters), Regional Centre, Extension Centre, Study Centre and Model Finishing School etc... and drawing State Pay scales for posting under the College of Applied Science Stream, Model Polytechnic Stream and Technical Higher Secondary School stream. A faculty member who opts for a particular stream shall be governed by the Special Rules of the particular stream only. The option once exercised shall be final and any request to change the option after the bifurcation shall not be entertained under any circumstances. It is further clarified that, the faculty members working in the cadre of System Analyst in the IHRD (Headquarters) Engineering Colleges, Regional Centre, Extension Centre, Study Centre etc should also submit their option in the appropriate stream. The faculty members working in the cadre of Senior Lecturer in

Computer Science/ Senior Lecturer in Electronics Science in the College of Applied Science and Head of Section in Model Polytechnic Colleges need not furnish the option since they are already in the stream concerned. If any of the faculty member has not opted for any of the stream, such faculty member shall be posted according to the requirement of the institution/ subject to availability of vacancy and the decision in this regard shall be final.

All the heads of institutions are directed to circulate a copy of the circular among all teaching faculty members under their control (including those who have proceeded on long Leave Without Allowance, deputation etc... on proper acknowledgment) who comes under Non-Engineering College Service and drawing State Pay Scales and to obtain option in the prescribed format (copy attached) from them on or before 21.10.2021. The head of institution shall then forward a list of faculty members under their control along with their option to this office on or before 25.10.2021.

Receipt of the circular may be acknowledged by return by email without fail.


If no option is received, a **NIL** report should be furnished within the time limit.

*Sd/-*  
**Dr. P. Suresh Kumar**  
**DIRECTOR**

**To:-**

- 1) *All head of associate institutions*
- 2) *Additional Director*
- 3) *Administrative Officer*
- 4) *Finance Officer*
- 5) *All Section heads*
- 6) *Executive Engineer*
- 7) *Personal Assistant to Director*
- 8) *All Sections in Establishment Wing*
- 9) *SF*
- 10) *OC*

*Approved for Issue*

  
**Administrative Officer**

**No. EB1/5199/2021/IHRD**

**OPTION FOR POSTING OF FACULTY MEMBERS IN COLLEGE OF APPLIED SCIENCE "STREAM C", MODEL POLYTECHNIC COLLEGE "STREAM D" & TECHNICAL HIGHER SECONDARY SCHOOL "STREAM E"**

1.	Name Of Institution					
2.	Name of faculty					
3.	Date of Birth					
4.	Date of commencement of IHRD regular service					
5.	Designation at the time of entry into regular service					
6.	Present Designation					
7.	Educational qualification (attach attested copies of certificates)					
8.	Date of appointment in the present post (attach copy of appointment order)					
9.	Whether probation has been satisfactorily declared in the present designation and if so from which date (attach copies of order)					
10.	Details of Leave Without Allowance availed, purpose and duration as per Service Book (LWA below 120 days may be ignored)	<b>Sl No.</b>	<b>From</b>	<b>To</b>	<b>Duration</b>	<b>Grounds</b>

10.	Stream opted (in the order of preference)	1. .... 2. .... 3. ....
11.	Choice of institution for posting after bifurcation (Maximum five)	a) ..... b) ..... c) ..... d) ..... e) .....

*Certified that the information furnished above are true and correct to the best of my knowledge and belief.*

**Place:**

**Date:**

*Signature of the applicant*

**Undertaking from the Head of Institution**

This is to certify that, the information furnished above pertaining to Sri/ Smt.....has been verified with reference to the service records and found to be correct.

**Place:**

**Date:**

*Signature of the Head of Institution*

*Office seal*