



**Institute of Human Resources Development**  
N.H. Bypass Junction, Chackai, Thiruvananthapuram-24.

No. IHRD/685/2024/DB1

Dated: 01.08.2024

**NOTIFICATION**

I/II Semester PGDCA/ DDTOA / DCA/ CCLIS Regular/Supplementary Examinations are scheduled to conduct during September 2024. The Time Table for the above examination is furnished below:

**TIME TABLE FOR SCHEME 2018**

**1. CERTIFICATE COURSE IN LIBRARY AND INFORMATION SCIENCE**  
**Regular / Supplementary – Scheme-2018**

Date	Time	Subject	
02.09.2024	10.00 AM to 1.00 PM	CCLIS101,	Library Organization and Management
03.09.2024	10.00 AM to 1.00 PM	CCLIS102,	Library Classification and Cataloguing
04.09.2024	10.00 AM to 1.00 PM	CCLIS103,	Information Sources & Services
05.09.2024	10.00 AM to 1.00 PM	CCLIS104,	Information Technology
06.09.2024	9.30 AM to 12.30 PM	CCLIS105,	Library Classification (Practical)
09.09.2024	10.00 AM to 1.00 PM	CCLIS106	Library Cataloguing (Practical)

**TIME TABLE FOR SCHEME 2020**

**2. POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS – I SEMESTER**  
**Supplementary – Scheme-2020**

Date	Time	Subject	
02.09.2024	10.00 AM to 1.00 PM	PGDCA 101,	Computers & Information Technology
04.09.2024	10.00 AM to 1.00 PM	PGDCA 102,	Computer Networks & Internet
06.09.2024	9.30 AM to 12.30 PM	PGDCA 103	Programming Techniques
10.09.2024	10.00 AM to 1.00 PM	PGDCA 104,	Software Development & Database

**3. POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS – II SEMESTER**  
**Regular/Supplementary – Scheme-2020**

Date	Time	Subject	
03.09.2024	10.00 AM to 1.00 PM	PGDCA 201,	Advanced Web Technologies
05.09.2024	10.00 AM to 1.00 PM	PGDCA 202,	Programming in Java & Android
09.09.2024	10.00 AM to 1.00 PM	PGDCA 203	Advances in Information Technology

**4. DATA ENTRY TECHNIQUES & OFFICE AUTOMATION - I SEMESTER**  
**Supplementary – Scheme-2020**

Date	Time	Subject	
02.09.2024	10.00 AM to 1.00 PM	DDTOA 101,	Computer Fundamentals & Networking
04.09.2024	10.00 AM to 1.00 PM	DDTOA 102,	Data Entry Techniques and Word Processing
06.09.2024	9.30 AM to 12.30 PM	DDTOA 103,	Functional English

<b>5. DATA ENTRY TECHNIQUES &amp; OFFICE AUTOMATION - II SEMESTER</b> <b><u>Regular/Supplementary – Scheme-2020</u></b>			
Date	Time	Subject	
03.09.2024	10.00 AM to 1.00 PM	DDTOA 201	Web Technology & Android Applications
05.09.2024	10.00 AM to 1.00 PM	DDTOA 202	Financial Accounting with Tally
09.09.2024	10.00 AM to 1.00 PM	DDTOA 203	Desktop Publishing & Graphics
<b>6. DIPLOMA IN COMPUTER APPLICATIONS</b> <b><u>Supplementary – Scheme-2020</u></b>			
Date	Time	Subject	
02.09.2024	10.00 AM to 1.00 PM	DCA 101	PC Hardware & Operating Systems
03.09.2024	10.00 AM to 1.00 PM	DCA 102	Office Automation Packages
04.09.2024	10.00 AM to 1.00 PM	DCA 103	Networking & Web Technology

**TIME TABLE FOR SCHEME 2024**

**7. POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS – I SEMESTER**  
**Regular – Scheme-2024**

Date	Time	Subject	
02.09.2024	10.00 AM to 1.00 PM	PGDCA 101,	Operating System
04.09.2024	10.00 AM to 1.00 PM	PGDCA 102,	DBMS and Database Programming
06.09.2024	9.30 AM to 12.30 PM	PGDCA 103	Programming with Python
10.09.2024	10.00 AM to 1.00 PM	PGDCA 104,	UI/UX Designing & Generative AI Tools for Developers
12.09.2024	10.00 AM to 1.00 PM	PGDCA 105,	C Programming

**8. DATA ENTRY TECHNIQUES & OFFICE AUTOMATION - I SEMESTER**  
**Regular – Scheme-2024**

Date	Time	Subject	
02.09.2024	10.00 AM to 1.00 PM	DDTOA 101,	Computer Fundamentals & Networking
04.09.2024	10.00 AM to 1.00 PM	DDTOA 102,	Data Entry Techniques and Word Processing
06.09.2024	9.30 AM to 12.30 PM	DDTOA 103,	Functional English

**9. DIPLOMA IN COMPUTER APPLICATIONS**  
**Regular – Scheme-2024**

Date	Time	Subject	
02.09.2024	10.00 AM to 1.00 PM	DCA 101	Hardware, Networks & Web Technology
03.09.2024	10.00 AM to 1.00 PM	DCA 102	Office Automation & AI
04.09.2024	10.00 AM to 1.00 PM	DCA 103	Business Automation & Digital Marketing

**10. CERTIFICATE COURSE IN LIBRARY AND INFORMATION SCIENCE**  
**Regular – Scheme-2024**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	
02.09.2024	10.00 AM to 1.00 PM	CCLIS101,	Library Organization and Management
03.09.2024	10.00 AM to 1.00 PM	CCLIS102,	Library Classification and Cataloguing
04.09.2024	10.00 AM to 1.00 PM	CCLIS103,	Information Sources & Services
05.09.2024	10.00 AM to 1.00 PM	CCLIS104,	Information Technology
06.09.2024	9.30 AM to 12.30 PM	CCLIS105,	Library Classification (Practical)
09.09.2024	10.00 AM to 1.00 PM	CCLIS106	Library Cataloguing (Practical)

  
**DIRECTOR**  
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Copy to: 1) Heads of All Exam Centres (to be published in notice board)  
2) F.O 3) S.F 4) O.C