



**Institute of Human Resources Development
Chackai, Thiruvananthapuram-24**

No. HRD/1009/2024-FIN A1

Dated. 16.08.2024

CIRCULAR

Sub:- IHRD- Educational institutions- Recent landslides in Wayanadu District – Appeal for voluntary contribution to CMDRF-Reg

As all of you are well aware, the recent heavy rain and landslides in Wayanadu District of our State have taken a heavy toll on the lives and livelihoods of hundreds of our fellow beings in a tragedy unheard of in the recent history of Kerala. People from all parts of the world sans boundaries have extended their helping hands in an unparalleled show of unbridled solidarity and fraternity. People from all walks of life in the State have come forward with the whatever form of help at their disposal. The state government employees and employees of autonomous institutions in the State have also joined this relentless drive. Compensation to the victims' families and rehabilitation of the survivors of the tragedy is the moral responsibility of the people of the state. The Government have already made an appeal to all government employees to contribute atleast 5 days' salary to the Chief Minister's Distress Relief Fund (CMDRF).

As an organization dedicated to the service of the society of Kerala, it is high time that we, the people of IHRD, too joined the drive for rehabilitation and rebuilding of the life of the affected. Hence, it is earnestly appealed to all employees of IHRD (including guest faculty/casual labourers/part time employees/trainees) to contribute an amount equal to at least 5 days' salary to the CMDRF. The Heads of Institutions are requested to make an earnest effort to co-ordinate the drive. They shall enlist the details of those who volunteer to contribute in the following table and forward the same to head quarters so as to reach here before 4 pm on 19.08.2024 so that the amount can be handed over to CMDRF at the earliest.

Sl.No.	Name of the employee with designation.	Gross amount of salary drawn	Amount contributed	Remarks

The amount so enlisted shall be collected by the HOIs when next salary is distributed and forwarded to this office along with details in the same form.

Dr. V AARUNKUMAR
DIRECTOR

To,

1. All Heads of associate institutions of IHRD
2. Administrative Officer/Financial Consultant/Finance Officer/Executive Engineer/Accounts Officer/Personal Assistant to Director/Computer Engineer (ITDivision) /S/F,O/C