



**Institute of Human Resources Development
Pettah P.O, Thiruvananthapuram-24**

No.EA3/7923/2015/HRD

Dated: 09.04.2024

CIRCULAR

Sub:- IHRD – Faculty members possessing higher degree –Details called for reg.

Ref:- This Office Proceedings of even No dated 15.03.2024

IHRD has constituted a committee for submitting a report to the Government regarding the implementation of QIP to faculty members under IHRD vide this office proceedings referred above. In order to formulate a comprehensive and flawless report, the academic details of the faculty members under Engineering Colleges and Colleges of Applied Sciences are necessary. In the circumstances all Heads of Engineering Colleges and Colleges of Applied Sciences under IHRD are requested to forward the details of all faculty members in their institutions, who are possessing higher qualifications such as M.Tech, Ph.D, M.phil etc, in the prescribed format attached herewith. The Heads of institutions shall ensure that the details should be precise, complete and in accordance with the service book of the faculty members.

The details in the prescribed format shall reach this office on or before 29.04.2024. A scanned copy of the same may also be sent to cru.ihrd@kerala.gov.in.

*Sd/-
DIRECTOR*

Copy to:

*All Principals of Engineering Colleges and Colleges of Applied Science
under IHRD*

Approved for issue

Senior Superintendent

Form for College of Applied Science

Name of the Institution:

Details of faculty members possessing MCA/MTech/MPhil/PhD in the institution

Sl. No.	Name	Designation	Date of awarding				Remarks
			MCA	MTech	M.Phil	PhD	

Certified that the above entries are in accordance with the records in the employee's service book

Date :

Principal

Form for Engineering College

Name of the Institution:

Details of faculty members possessing MTech, MPhil, or PhD in the institution

SI No	Name	Designation	Date of awarding			Date and No. of advance Increments sanctioned (if any)						Remarks
			M.Tech	M.Phil	PhD	M.Tech		M.Phil		PhD		
						Date	No	Date	No	Date	No	

Certified that the above entries are in accordance with the records in the employee's service book

Date :

Principal