

NOTIFICATION

APPOINTMENT OF STATUTORY AUDITORS UNDER IHRD (2014-15, 2015-16, 2016-17)

IHRD is an autonomous Educational Institution established by the Government of Kerala during 1987, registered under the Travancore- Cochin Literary, Scientific and Charitable Societies Registration Act 12 of 1955. It is a group of 87 institutions spread all over Kerala.

IHRD Headquarters	-	1
Engineering Colleges	-	9
Model Polytechnic Colleges	-	8
College of Applied Sciences	-	44
Technical H.S.S	-	15
Regional Centres	-	2
Extension/ Study Centres	-	6
Model Finishing School	-	2

Competitive bids are invited from registered Chartered Accountants/ Accounting firms who satisfy the following conditions, to audit IHRD Head Office and 86 institutions under IHRD all over Kerala for three financial years, viz, 2014-15, 2015-16 and 2016-17.

CONDITIONS FOR THE APPOINTMENT OF AUDITORS FOR IHRD

1. Applicants should have 3 years experience in certification of accounts of Government owned charitable societies/ autonomous bodies etc.
2. The bid shall be for the entire three financial years and the bid amount shall also be for the three years taken together.

3. Applicants should attach proof of experience and qualification.
4. The audit of accounts of IHRD Head Office and 86 institutions under IHRD for the three financial years should be completed within twelve months from the date of appointment, i.e, the audit for 2014-15 should be completed within 4 months, audit for 2015-16 within 8 months and audit for 2016-17 within 12 months. 5 hardcopies of signed Audit report shall be submitted before the management. Soft copies of Audit report should also be shared.
5. The Audit report should contain stream-wise/ institution-wise review of Receipt & Expenditure indicating surplus/ deficit statements in each case, indicating measures for improvement.
6. The minimum fee for the three year period is fixed at Rs. 9,00,000/- (inclusive of TA/DA/Taxes etc)
7. Pro- rata payment of audit fee will be considered on completion of each year's audit.
8. The appointment is for the specific period and purpose. It will not be extended or changed under any circumstances.
9. Applicants have to submit their bids in the prescribed format in sealed envelope addressed to "The Director, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud, Thiruvananthapuram" superscripted "Bid for the Appointment of Statutory Auditors (2014-17)" on or before **16.12.2017, 4 PM**
10. The sealed bids will be opened on 18.12.2017, 12.00PM

Sd/-
DIRECTOR
Institute of Human Resource Development

12.	Details of Internal/Statutory Audits of Corporate/PSUs/ Autonomous Institution	
Financial Year	Name of the Corporate/PSUs/ Autonomous Institution	Type of Audit (Statutory/ Internal)
2016-17		
2015-16		
2014-15		
13.	Audit fee (Inclusive of TA/DA, GST) for the entire work	Rs (Rupees.....) <i>Both in numeric and words</i>

I/We _____ on behalf of M/s _____
 _____ (Name of Firm) having Registered Office at
 _____(Address) bearing Registration
 No. _____(Firm Reg. No.) do hereby solemnly state that all the
 details mentioned herein above are true and correct.

Signature along with Seal of CA/ICWA Firm

Name _____

Designation _____

Membership No. _____

Date:

Place: