

IHRD EMPLOYEES CONTRIBUTORY PROVIDENT FUND SCHEME

Application for closure of CPF Account

- 1) Name of Subscriber :
- 2) Designation :
- 3) CPF Account No :
- 4) Institution in which the
Subscriber is worked last :
- 5) Date of regular appointment with IHRD :
- 6) Date of quitting service :
- 7) Total regular service in
completed Years (Sl No.6-5) :
- 8) Details of last Subscription/contribution :
 - a) Month to which subscription relates :
 - b) Amount of Subscription :
 - c) Amount of Contribution :
- 9) If total Service (Sl No.7 above) is less
than 5 years, please furnish the following
details for the current financial year :
 - a) Total salary income (including arrears,
bonus, surrender leave salary, festival
allowance, honorarium etc) of the
subscriber :
 - b) Net salary income accessible to income
tax (attach detailed calculation sheet) :
 - c) Income tax already deducted at source :
- 10) If the subscriber has expired before
making final payment of the CPF amount
and there is no valid nomination, the
name(s) of person(s) to whom the CPF
amount is payable (to be supported by
letters of probate, succession
certificates etc) :

DECLARATION

I *do hereby*
declare that the particulars given above are true.

Subscriber/

Dated signature of the

Nominee(s)/other claimants(s)

(To be filled by the head of institution)

Certified that

DP shri / smt subscriber to
IHRD Employees contributory Provident Fund scheme has ceased to be in
service with IHRD due to retirement*/death*/
resignation*/dismissal*/removal*/ with effect from FN/AN.

ii) The amounts of last subscription (Rs.....) and contribution
(Rs.....) mentioned at SI.No.8 had been included in the amount of Rs..... sent
by demand draft to IHRD Head quarters with letter
No.....

iii) The entries against SI.No.9 and the calculation sheet have been
verified by me with reference to Office records found correct.

iv) The liabilities outstanding against this subscriber are as detailed below.(
if no liabilities is outstanding, state "NIL"

Place
Date

Signature of the Head
of Institution.